

RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000
Fax: 018 330 7047
www.ratlou.gov.za

Postal Address
Private Bag X 209
Madibogo
2772

Enquiries: Ms Ester Mokoena
Tel: (018) 300 7000 Email: ester@ratlou.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION : SUPPLY AND DELIVERY OF STEEL SHELVING
FOR ARCHIVE ROOM AT KRAAIPAN LIBRARY
TENDER NO : NW381/CORPS10-14/2020/2021
DATE PUBLISHED : 19 OCTOBER 2020
BRIEFING SESSION : N/A
CLOSING DATE : 27 OCTOBER 2020
TIME : 11H00a.m
SUBMISSION ADDRESS : RATLOU LOCAL MUNICIPAL OFFICES
SETLAGOLE VILLAGE
TENDER BOX (GENERALLY OPENED 24 HOURS
AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Original Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000 and R200 000** including VAT
- **80/20 Preferential Points System will apply.**

1
NW381/CORPS10-14/2020/2021

*M.C.S I.F.
K.J.
M.e*

- Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.

N.B Failure to comply with these conditions may invalidate your offer.

SUPPLY AND DELIVERY OF STEEL SHELVING SPECIFICATION

NO.	DESCRIPTION	QTY	AMOUNT (VAT INCL.)
1	Open Steel Shelving Unit 450m x 950m (4 Level Platform)	64	

FUNCTIONALITY

Confirmation Letters/Purchase order of similar Work Conducted –
(Confirmation letter should be in a letter head of your previous client)

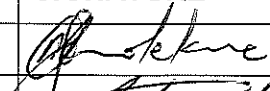
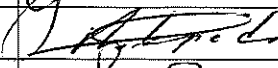
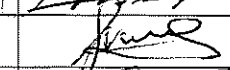

9 Confirmation letters Purchase order or more	50
7 – 8 Confirmation letters/Purchase order	40
5 - 6 Confirmation letters/Purchase order	30
3 - 4 Confirmation letter/Purchase order	20
1 - 2 Confirmation letter/Purchase order	10
No Confirmation letters/Purchase order	0

Ability to deliver within specified time frame (Commitment letter on letterhead of bidder)


Delivery within 21 days	50
Delivery within 30 days	30
Delivery within 45 days	20
Delivery more than 60 days	0

NB: Bidders who obtain less than 60% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
M Shomololekae	Chairperson	
L Tselapedi	Member	
F Lekoto	SCM Representative	
E Mokoena	Requesting Department	

Approved / ~~Disapproved~~


Mr Tebogo Chanda
Municipal Manager