

# RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000  
Fax: 018 330 7047  
www.ratlou.gov.za

Postal Address  
Private Bag X 209  
Madibogo  
2772

**Equiries: Mr Mooketsi Shomolekae – mooketsi@ratlou.gov.za**

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

**DESCRIPTION** : REMOVE, REPLACE AND RE-USE OF NAVY BLUE CARPET TILE FLOOR GLUED MAT AND CEILING AT SETLAGOLE COMMUNITY LIBRARY

**TENDER NO** : NW381/COMMSERV23-09/2020/2021

**DATE PUBLISHED** : 02 OCTOBER 2020

**BRIEFING SESSION** : N/A

**CLOSING DATE** : 13 OCTOBER 2020

**TIME** : 11H00a.m

**SUBMISSION ADDRESS** : RATLOU LOCAL MUNICIPAL OFFICES  
SETLAGOLE VILLAGE  
TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Tax Clearance Certificate/ Tax compliance status pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority
- ❖ CIDB Grading 1GB or Higher

**NB No copies of certified copies will be accepted.**

**All certified copies should not be more than three months from the date of the advertisement.**

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.

1  
NW381/COMSERV23-09/2020/2021

M.C.S  
I.F. R.  
W.J

- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

**N.B** Failure to comply with these conditions may invalidate your offer.

**PRICE SCHEDULE FOR THE REPAIRS**

|   | <b>Item Description</b>   | <b>Unit</b>    | <b>Quantity</b> | <b>Total Amount (Vat Inc.)</b> |
|---|---|----------------|-----------------|--------------------------------|
| 1 | Remove and Replace<br>500mmx500mm Navy blue<br>Carpet Tile Floor Mat(Glued) | m <sup>2</sup> | 130             |                                |
| 2 | Remove & Replace Damaged<br>600mmx1200mm Ceiling<br>Boards                  | Ceiling        | 6               |                                |
| 3 | Apply White Ceiling paint   | m <sup>2</sup> | 25              |                                |
| 4 | Remove & Replace Damaged<br>Ceiling Cornice                                 | m              | 20              |                                |
|   | <b>TOTAL(R)</b>   |                |                 |                                |

**NB: Bidders responding to this request, must adhere to the General Conditions of Contract and the Construction Industry Development Board Act**

**FUNCTIONALITY**

**Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 40**

|                                 |    |
|---------------------------------|----|
| 7 Confirmation letters and more | 40 |
| 5 – 6 Confirmation letter       | 30 |
| 3 – 4 confirmation letters      | 20 |
| 1 – 2 Confirmation letter       | 10 |
| 0 Confirmation letter           | 00 |

**Experience of key personnel – (CV to be attached) 40**

|                  |    |
|------------------|----|
| 7 years and more | 40 |
| 4 – 5 Years      | 30 |
| 1 – 3 Years      | 10 |
| Less than a year | 00 |

*M.C.S*  
*H.J*  
*I.F. R.*

|                                 |           |
|---------------------------------|-----------|
| <b>LOCALITY – OF THE BIDDER</b> | <b>20</b> |
| Within Ratlou                   | 20        |
| Within Ngaka Modiri Molema      | 15        |
| Within North West Province      | 10        |
| Outside the Province            | 05        |

**NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.**

**MEMBERS OF THE SPECIFICATION COMMITTEE**

| <b>NAME &amp; SURNAME</b> | <b>DESIGNATION</b>    | <b>SIGNATURE</b>  |
|---------------------------|-----------------------|---|
| M. Shomolekae             | Chairperson           |   |
| L. Tselapedi              | Member                |  |
| R. Rakuba                 | Requesting Department |  |
| F. Lekoto                 | SCM Representative    |  |

Approved / ~~Disapproved~~

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

  
**Mr Tebogo Chanda**  
**Municipal Manager**