

RATLOU LOCAL MUNICIPALITY



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www.ratlou.gov.za

Postal Address

Private Bag X209
Madibogo
2772

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

| | |
|---------------------------|--|
| DESCRIPTION | : DESIGN, PRINTING, SUPPLY & DELIVERY OF 2020 – 2025 SPATIAL DEVELOPMENT FRAMEWORK |
| TENDER NO | : NW381/PAD11-10/2021/2022 |
| DATE PUBLISHED | : 13 October 2021 |
| BRIEFING SESSION | : N/A |
| CLOSING DATE | : 22 OCTOBER 2021 |
| TIME | : 11H00a.m |
| SUBMISSION ADDRESS | : RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK) |

The following documents should be submitted with your quotation:

- Valid Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- Proof of Business registration on Central Supplier Database
- Certified copy of BBBEE Certificate/ Original
- Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).

- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

All bids documents and supporting documents must be sealed and clearly marked with relevant bid number and tender description before the **CLOSING DATE: 22 October 2021 at 11:00 am** and should be deposited in the tender box of Ratlou Local Municipality at R509 Delareyville Road, Setlagole Village:

Please note that electronic/telegraphic tenders will not be accepted.

N.B Failure to comply with these conditions may invalidate your offer.

DESIGN, PRINTING, SUPPLY & DELIVERY OF 2020 – 2025 SPATIAL DEVELOPMENT FRAMEWORK

| ITEM | DESCRIPTION | QUANTITY | REMARKS |
|--|---|----------|--|
| 2020/2025 RATLOU SPATIAL DEVELOPMENT FRAMEWORK The document has 166 pages | Printing of A4 size (297mm x 210 mm) 2020-2025 SDF document printed with full colour in glossy paper. Double sided Wire Binding Inset must be 128 gsm minimum and cover should be 250 gsm with perfect binding. | 70 | Dummy copy to be submitted for inspection and signing off before printing. 2 Discs (Soft Copies in PDF) |
| 2015 RATLOU LAND USE SCHEME +108 Pages | Printing of A1 size (594 mm x 841 mm) Ratlou Land Use Scheme printed with full colour in glossy paper. Hard Plastic Cover on top & hard card box at the back Single sided Perfect Binding Inset must be 128 gsm minimum and cover should be 250 gsm with perfect binding. | 4 | Dummy copy to be submitted for inspection and signing off before printing. 2 Discs (Soft Copies in PDF) |

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client with contactable referees) 50

| | |
|--------------------------------|----|
| 5 or more Confirmation letters | 50 |
| 3 – 4 Confirmation letter | 30 |
| 2 – 3 confirmation letters | 20 |
| 1 – 2 Confirmation letters | 10 |
| 0 Confirmation letter | 00 |

Ability to deliver within specified time frame **50**

Delivery within 30 days 50

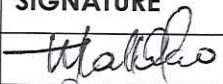
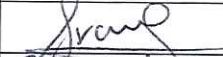

Delivery within 40 days 40

Delivery within 60 days 20

Delivery over 60 days 00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

| NAME & SURNAME | DESIGNATION | SIGNATURE |
|----------------|-----------------------|---|
| T. Matlhoko | Chairperson |  |
| F. Lekoto | Member |  |
| J. Matlhoko | Requesting Department |  |

Approved / ~~Disapproved~~



TEBOGO CHANDA
MUNICIPAL MANAGER

Enquiries: Job Matlhoko
082447 6119

Email: job@ratlou.gov.za

DESIGN, PRINTING, SUPPLY & DELIVERY OF 2020 – 2025 SPATIAL DEVELOPMENT FRAMEWORK

Ratlou Spatial Development Framework 2020 – 2025

Link -

https://drive.google.com/file/d/1o40FLbAp9f60muekINiY95oaPcX2YyIR/view?usp=drive_web