

RATLOU LOCAL MUNICIPALITY



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ENQUIRIES: CALVIN MONGALE 082 776 0940
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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

| | |
|--------------------|--|
| DESCRIPTION | : SUPPLY AND DELIVERY OF COMPUTER EQUIPMENTS |
| TENDER NO | : NW381/OM04-19/2020/2021 |
| DATE PUBLISHED | : 20 APRIL 2021 |
| BRIEFING SESSION | : N/A |
| CLOSING DATE | : 30 APRIL 2021 |
| TIME | : 11H00a.m |
| SUBMISSION ADDRESS | : RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK) |

The following documents should be submitted with your quotation:

- ❖ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

T.M
K-C
S-F

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Point System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

SUPPLY AND DELIVERY OF COMPUTER EQUIPMENTS

| ITEM NUMBER | QUANTITY | DESCRIPTION |
|-------------|----------|--|
| 1 | 12 | Probook 450 G6 Series Notebook, Intel Core i5 Quad Core i5-8265U Microsoft Windows 10 Professional 64 bit Full Size Keyboard with Numpad 15, 6 HD (1366*768) 1T HDD 7200rpm SATA Hard Drive 1.6 GHz with Turbo Boost up to 3.9Ghz 6MB L3 Cache Processor, 4096MB (4GB) DDR4-2400 SO-Dimm Memory (1x4096) Supports 32GB Max Mem, 2 Memory slots, NO optical drive Laptop bag included |

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter/Order form should be in a letter head of your previous client)

| | |
|--------------------------------|-----------|
| | 40 |
| 7 and more Confirmation letter | 40 |
| 5 – 6 confirmation letters | 30 |
| 3 – 4 Confirmation letters | 20 |
| 1 – 2 Confirmation letter | 05 |
| 0 Confirmation letter | 00 |

K.C T.M
T.K.

Ability to deliver within specified time frame – (Commitment letter should be in the letter head of the bidder) **40**

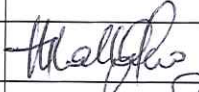
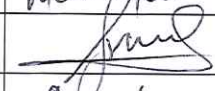

Delivery within 14 days 40
Delivery within 21 days 30
Delivery within 30 days 10
More than 30 days 00

LOCALITY – **20**

Within Ratlou 20
Within Ngaka Modiri Molema 15
Within North West Province 10
Outside the Province 00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

| NAME & SURNAME | DESIGNATION | SIGNATURE |
|----------------|-----------------------|---|
| T. Matlhoko | Chairperson |  |
| F. Lekoto | Member |  |
| C Mongale | Requesting Department |  |

Approved / Disapproved


Rev. Aubrey Ntshakang
Acting Municipal Manager