

RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000
Fax: 018 330 7047
www.ratlou.gov.za

Postal Address
Private Bag X 209
Madibogo
2772

Enquiries: Mr Omphemetse Keothaile
Tel No. (018) 330 7000/0605300858

Email: futuretillnow@gmail.com

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: DESIGN AND PRINTING OF MUNICIPAL YELLOW FLEET AND TRUCKS
TENDER NO	: NW381/OM06-07/2021/2022
DATE PUBLISHED	: 13 JUNE 2022
BRIEFING SESSION	: N/A
CLOSING DATE	: 20 JUNE 2022
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000 and R200 000** including VAT
- **80/20 Preferential Points System will apply.**

T.M. O-N
I.F.



- Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.

N.B Failure to comply with these conditions may invalidate your offer.

SPECIFICATIONS FOR DESIGN AND PRINTING OF MUNICIPAL YELLOW FLEET AND TRUCKS

Potential service providers are invited to submit their quotation in the company letterhead for Design and Printing Municipal Trucks

Successful service providers will be required to show proof of design before actual printing.

Municipal Yellow Fleet and Trucks Inspection may be conducted per appointment.

ITEM	TRUCK QUANTITY	DESCRIPTION
1.	2	<ul style="list-style-type: none"> • Each Truck must be branded "WATER" along the Left and Right side of the Truck Tank. • Letter Size: 0,5mX2.5m
2.	1	<ul style="list-style-type: none"> • Truck must be branded "HONEY SUCKING" along the Left and Right side of the Truck Tank. • Letter Size: 0,6Mx4m
3.	2	<ul style="list-style-type: none"> • Truck must be branded "COMMUNITY SERVICES" along the Left and Right side of the Truck. • Letter Size: 0,6Mx4m
4.	6	<ul style="list-style-type: none"> • Each Truck must be branded "RATLO LOCAL MUNICIPALITY" at the Front • Each Truck must be Branded Tel Number "Tel: (018) 330 7000" at the Back of each Truck. • Back and Front Letter Size: 1.6mX0.015m
5.	6	<ul style="list-style-type: none"> • Branded Sticker with the Ratlou Local Municipality Logo on the Left and Right of front Doors of the Trucks. -Sticker must include underneath Letters: RATLOU LOCAL MUNICIPALITY www.ratlou.gov.za Private Bax X209 Madibogo 2772 Tel: (018) 330 7000 • Sticker Size: 0.9mX1.1m
ITEM	YELLOW FLEET QUANTITY	DESCRIPTION
6.	5	<ul style="list-style-type: none"> • 1 Circle Sticker must include. <ul style="list-style-type: none"> ➢ Ratlou Local Municipality Logo RATLOU LOCAL MUNICIPALITY www.ratlou.gov.za Private Bax X209 Madibogo 2772

F. T.m
O.N

		Tel: (018) 330 7000 • Circle Area: 706.85cm OR Diameter: 30cm
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FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client)

9 Confirmation letter or more	40
7 – 8 Confirmation letter	40
5 – 6 confirmation letters	30
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	10
0 Confirmation letter	05
	00

Ability to deliver within specified time frame – (Commitment letter should be in the letter head of the bidder)

Delivery within 30 days	40
Delivery within 45 days	20
Delivery within 60 days	10
More than 60 days	00

LOCALITY (OF THE BIDDER)

Within Ratlou	20
Within Ngaka Modiri Molema	20
Within North West Province	15
Outside the Province	10
	00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
T. Matlhoko	Chairperson	
F. Lekoto	Member	
O. Keothaile	Requesting Department	

Approved / Disapproved 


MR TEBOGO CHANDA
MUNICIPAL MANAGER