

# RATLOU LOCAL MUNICIPALITY



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Postal Address

Private Bag X209  
Madibogo  
2772

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: PROVISION OF TRAINING FOR OCCUPATIONAL HEALTH AND SAFETY COMMITTEE
TENDER NO	: NW381/CORPS04-04/2016/2017
DATE PUBLISHED	: 04 MARCH 2017
BRIEFING SESSION	: N/A
CLOSING DATE	: 13 APRIL 2017
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Original Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

**NB No copies of certified copies will be accepted.**

**All certified copies should not be more than three months from the date of the advertisement.**

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000 and R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

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NW381/CORPS04-04/2016/2017

R. SK  
E. N.  
C.M.P.

E.F.G.

**N.B** Failure to comply with these conditions may invalidate your offer.

**SPECIFICATION FOR PROVISION OF TRAINING FOR OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

#	NAME OF PROGRAMME	UNIT STANDRD	NQF L	BENEFICIATIES
1	Perform basic life support and first aid procedures	SAQA ID: 119567	NQF: L1	33
2	Apply firefighting techniques	SAQA ID: 252250	NQF: L1	33

**SPECIAL CONDITIONS OF CONTRACT**

- ✓ **The service provider must issue accredited certificate after completion of the Programme**

**FUNCTIONALITY**

**Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 30**

5 Confirmation letters and more 30  
3 – 4 Confirmation letter 20  
1 – 2 Confirmation letter 10  
No Confirmation letters 0

**Experience of the bidder in similar field (CV of key personnel and qualifications to be attached) (20)**

1.1. 6 years and above 20  
1.2. 4 years – 5 years 10  
1.3. 1 years – 3 years 05  
1.4. Less than a 1 year 0

SK  
F.N.  
M.P  
C R.  
K.P.G

Registration with relevant SETA

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Registration with relevant SETA

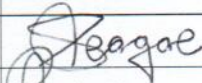
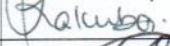


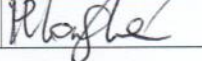
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No Registration with SETA

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**NB: Bidders who obtain less than 60% on functionality will be regarded as non-responsive and will not be evaluated further.**

**MEMBERS OF THE SPECIFICATION COMMITTEE**

NAME & SURNAME	DESIGNATION	SIGNATURE
K. Phutieagae	Chairperson	
R Rakuba	Member	
C Tjale	Member	
E Moroeng	Requesting Department	 E.N.
M Mongala	Requesting Department	

Approved / ~~Disapproved~~

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Glen Lekomanyane  
Municipal Manager