

RATLOU LOCAL MUNICIPALITY



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Postal Address
Private Bag X 209
Madibogo
2772

Budget and Treasury Office

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: PROVISION OF ASSESSMENT AND MODERATION SERVICES FOR RATLOU LOCAL MUNICIPAL TELECENTRES
TENDER NO	: NW381/CORPS25-05/2016/2017
DATE PUBLISHED	: 25 MAY 2017
BRIEFING SESSION	: N/A
CLOSING DATE	: 05 JUNE 2017
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ CSD Registration report
- ❖ Valid Original Tax Clearance Certificate or Tax pin from SARS
- ❖ Certified copy of BBBEE Certificate
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority not older than three months

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- **80/20 Preferential Points Systems will apply**
- **The price quotation is expected to be within a threshold of R30 000 and R200 000 including VAT**

N.B Failure to comply with these conditions may invalidate your offer.

CR. MZ
KFA KP

SCOPE OF WORK

DESCRIPTION	NQF	QUANTITY
Provision of assessment & moderation services for National Certificate: Information Technology: End User Computing (NLRD: 49077)	L3	84
Provision of Quality Management System for RLM Telecentres	n/a	3

NB: Service will be rendered from 01 July 2017 to 30 June 2018.

Functionality points will be awarded as follows

1. Confirmation letters of similar work conducted (confirmation letter should be in a letter head of your previous clients) (50)



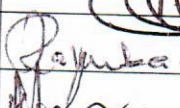
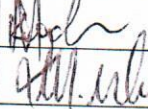
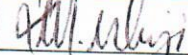
6 or more Confirmation letters	50
5 Confirmation letters	40
3-4 Confirmation letters	30
2 Confirmation letter	10
1 confirmation letters	05
No letter	0

2. Qualification of Moderator (50)


Post Graduate Degree	50
Degree	30
Diploma	20
Matric plus 3 years' experience	10
No qualification	00

NB: Bidders who obtain less than 60% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
K Phutieagae	Chairperson	
C Tjale	Member	
R Rakuba	Member	
K Mongale	SCM Practitioner	
L Muji	Requesting Department	

Approved / Disapproved


Glen Lekomanyane
Municipal Manager