

RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000
Fax: 018 330 7047
www.ratlou.gov.za

Postal Address
Private Bag X 209
Madibogo
2772

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: ACCOMMODATION, CONFERENCING AND MEALS WITHIN BOKONE BOPHIRIMA (23 MARCH 2019 – 28 MARCH 2019)
TENDER NO	: NW381/PAD-MAR-28/2018/2019
DATE PUBLISHED	: 08 MARCH 2019
BRIEFING SESSION	: N/A
CLOSING DATE	: 18 MARCH 2019
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.

G.S. SK JB



- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Point System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

**ACCOMMODATION, CONFERENCING AND MEALS WITHIN BOKONE BOPHIRIMA
(23 MARCH 2019 – 28 MARCH 2019)**

Arrival date: 23 March 2019

Departure date: 27 March 2019

38 Single room (Dinner, bed and breakfast)

17 room for sharing *2 per room* (Dinner, bed and breakfast)

Conference facility for 72 people

Mid-morning tea/coffee/ juice for 72 people

Mid-afternoon tea/coffee/juice for 72 people

Lunch for 72 people

PA system in the conference venue

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 40

7 and more Confirmation letter	40
5 – 6 confirmation letters	30
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	05
0 Confirmation letter	00

Ownership of accommodation and conferencing facilities 40

Proof of ownership	40
No ownership	00

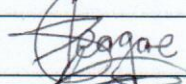
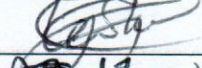

LOCALITY – 20

Within Ratlou	20
Within Ngaka Modiri Molema	15
Within Bokone Bophirima	10
Outside Bokone Bophirima	00

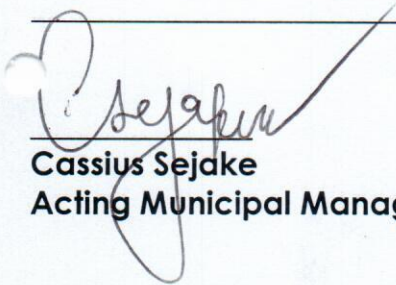
NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

G.S. SK J.A.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
K. Phutieagae	Chairperson	
J. Leoko	Member	
J. Matlhoko	Requesting Department	

Approved / Disapproved



Cassius Sejake
Acting Municipal Manager