

RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000
Fax: 018 330 7047
www.ratlou.gov.za

Postal Address
Private Bag X 209
Madibogo
2772

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: SUPPLY AND DELIVERY OF COMPUTER EQUIPMENTS
TENDER NO	: NW381/OM03-05/2018/2019
DATE PUBLISHED	: 05 MARCH 2019
BRIEFING SESSION	: N/A
CLOSING DATE	: 14 MARCH 2019
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.

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- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Point System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

SUPPLY AND DELIVERY OF COMPUTER EQUIPMENTS

ITEM NUMBER	QUANTITY	DESCRIPTION
1	8	Laptops - Intel® Core™ i5-8265U Processor (6M Cache, 1.6 GHz) , 15.6" HD SVA eDP anti-glare LED-backlit slim (1366 x 768) , 4GB DDR4-2400 1DIMM - 2 SLOT / MAX 32GB , 500GB 7200RPM , No Optical Drive , Intel® UHD Graphics 620 , Windows® 10 Pro x64 , Intel® Dual Band Wireless-AC 9560 802.11ac (2x2) WLAN and Bluetooth® 5 Combo , No HSPA Module , (1) HDMI 1.4b, (1) USB 3.1 Type-C, (2) USB 3.1 Gen1, (1) USB 2.0, (1) R-J45, (1) Headphone / Microphone Combo Jack , 3 Year carry in warranty. Include laptop bag
2	5	4 in 1 Printer • Print, copy, scan and fax (Wireless) • Fast print speeds (21 ppm in colour and mono) and fastest in-class first page out • Automatic two-sided printing • MFP Performance • Print, scan, copy, and fax with one compact device (MFP M281fdw) • 50-page ADF • Front USB • Touchscreen display • 250 sheet paper capacity • Scan solutions (scan-to-email, -network folders, -cloud) .Comes with toner.
3	1	Canon EOS M6 with 15-45mm + EF-EOS Adapter + EF-S 10-18mm Lens. Includes carry bag, Batteries and 64GB memory card. All accessories compatible with camera.
4	1	Digital Conference Recording Kit DPM8900. Includes carry bag/box

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FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) **40**

7 and more Confirmation letter	40
5 – 6 confirmation letters	30
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	05
0 Confirmation letter	00

Ability to deliver within specified time frame – (Commitment letter should be in the letter head of the bidder) **40**

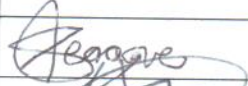


Delivery within 14 days	40
Delivery within 21 days	30
Delivery within 30 days	10
More than 30 days	00

LOCALITY – **20**

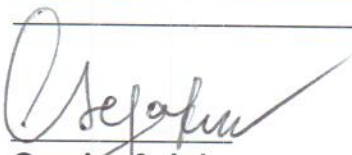
Within Ratlou	20
Within Ngaka Modiri Molema	15
Within North West Province	10
Outside the Province	00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
K. Phutieagae	Chairperson	
J. Leoko	Member	
O. Sekgarametso	Requesting Department	

Approved / ~~Disapproved~~



Cassius Sejake
Acting Municipal Manager