

RATLOU LOCAL MUNICIPALITY



Tel: 018 330 7000
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www.ratlou.gov.za

Postal Address
Private Bag X 209
Madibogo
2772

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: PROVISION OF MUNICIPAL FINANCE MANAGEMENT PROGRAMME
TENDER NO	: NW381/CORPS04-10/2018/2019
DATE PUBLISHED	: 10 APRIL 2019
BRIEFING SESSION	: N/A
CLOSING DATE	: 18 APRIL 2019
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Original Tax Clearance Certificate/ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Point System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

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NW381/CORPS04-10/2018/2019

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MUNICIPAL FINANCE MANAGEMENT PROGRAMME

#	UNIT STANDARD	DESCRIPTION	BENEFICIARIES
1.	SAQA ID: 48965	NQF: L6	12

SPECIAL CONDITIONS

- ✓ The service provider must issue accredited certificate/ competency certificate upon completion of the program
- ✓ The municipality will provide training facilities (Setlagole Community Library/ Kraaipan Skills Centre) and lunch

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 50

7 and more Confirmation letter	50
5 – 6 confirmation letters	40
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	05
0 Confirmation letter	00

Accreditation with LG SETA

Accredited with LG SETA	30
Not accredited with LG SETA	00

LOCALITY –

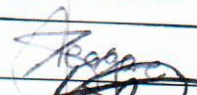
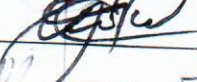

Within Ratlou	20
Within Ngaka Modiri Molema	15
Within North West Province	10
Outside the Province	00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

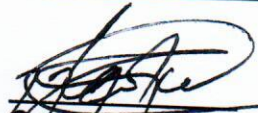
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MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
K. Phutieagae	Chairperson	
J. Leoko	Member	
E. Moroeng	Requesting Department	

Approved / Disapproved



Cassius Sejake
Acting Municipal Manager