

# RATLOU LOCAL MUNICIPALITY



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Madibogo  
2772

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## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

**DESCRIPTION** : SUPPLY, DELIVERY AND INSTALLATION OF  
SIGNAGE BOARD  
**TENDER NO** : NW381/PAD15-12/2021/2022  
**DATE PUBLISHED** : 11 JANUARY 2022  
**BRIEFING SESSION** : N/A  
**CLOSING DATE** : 20 JANUARY 2022  
**TIME** : 11H00a.m  
**SUBMISSION ADDRESS** : RATLOU LOCAL MUNICIPAL OFFICES  
SETLAGOLE VILLAGE  
TENDER BOX (GENERALLY OPENED 24 HOURS  
AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Original Tax Clearance Certificate/ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

**NB No copies of certified copies will be accepted.**

**All certified copies should not be more than three months from the date of the advertisement.**

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.

T.M  
I.K  
W

- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

**N.B** Failure to comply with these conditions may invalidate your offer.

**SPECIFICATION FOR SUPPLY AND DELIVERY OF SIGNAGE BOARD**

ITEM NO.	QUANTITY	DESCRIPTION
1	5	Signage Written the name of Facility for each For Attraction.  Size: 1.2m X 0.8m  Colour: Brown
2	5	Signage Written "Welcome to Ratlou Local Municipality" at the front and "THANK YOU FOR VISITING" at back.  Size: 1.5m X 1m  Colour: Municipal Couolors

**FUNCTIONALITY**

**Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 40**

5 confirmation letters and more	40
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	10
0 Confirmation letter	00

**Ability to deliver within specified time frame – (Signed Commitment letter should be in the letter head of the bidder) 40**


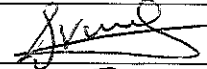

Delivery within 14 days	40
Delivery within 21 days	30
Delivery within 30 days	10
More than 30 days	00

T.M  
H.F.  
L.J

<b>LOCALITY –</b>	<b>20</b>
Within Ratlou	20
Within Ngaka Modiri Molema	15
Within North West Province	10
Outside the Province	00

**NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.**

**MEMBERS OF THE SPECIFICATION COMMITTEE**

NAME & SURNAME	DESIGNATION	SIGNATURE
T. Matlhoko	Chairperson	
F. Lekoto	Member	
J. Tsimane	Requesting Department	

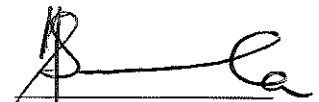
Approved / ~~Disapproved~~

*Approved for ADVERT*

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**Mr Tebogo Chanda**  
**Municipal Manager**