

RATLOU LOCAL MUNICIPALITY



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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: SUPPLY AND DELIVERY OF CLEANING MATERIALS
TENDER NO	: NW381/CORPS05-13/2020/2021
DATE PUBLISHED	: 25 MAY 2021
BRIEFING SESSION	: N/A
CLOSING DATE	: 03 JUNE 2021
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Tax Clearance Certificate/ Tax Compliance Status Pin in line with the latest tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.



- The price quotation is expected to be within a threshold of **R30 000** and **R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

N.B Failure to comply with these conditions may invalidate your offer.

SUPPLY AND DELIVERY OF CLEANING MATERIALS

#	ITEMS	QUANTITY
1.	Toilet Rolls 2Ply	50 x 48 Packet
2.	Teak Oil (for dark wood) 250ml	5
3.	Pine Gel 25L	2
4.	Sun Light Liquid 25L	5
5.	Refuse bags	50X10 Packet
6.	Urinal Pellets 5L	2
7.	Gloves p/pair	15
8.	Furniture Polish 350ml	50
9.	Bleach 25L	4
10.	Handy Andy 25L	3
11.	Spotter 25L	3
12.	Air Fresheners 250ml	40
13.	Green Pads 10/pkt	40
14.	Hand Pink Soap 25L	4
15.	Drain Cleaner 25L	2
16.	Doom 350ml	5
17.	Strong Sweeping Broom	4
18.	Heavy Duty Mops	4
19.	Cleaning Trolleys	4
20.	Cleaning Clothes	10X5 in Packets
21.	Stain Remover 25L	3

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 40

5 confirmation letters and more	40
3 – 4 Confirmation letters	20
1 – 2 Confirmation letter	10
0 Confirmation letter	00

Ability to deliver within specified time frame – (Commitment letter should be in the letter head of the bidder) **40**


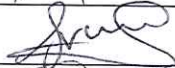
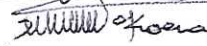
Delivery within 14 days	40
Delivery within 21 days	30
Delivery within 30 days	10
More than 30 days	00

LOCALITY – **20**

Within Ratlou	20
Within Ngaka Modiri Molema	15
Within North West Province	10
Outside the Province	00

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
T. Matlhoko	Chairperson	
F. Lekoto	Member	
E. Mokoena	Requesting Department	

Approved / ~~Disapproved~~


Mr Tebogo Chanda
Municipal Manager