

RATLOU LOCAL MUNICIPALITY

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Office of the Municipal Manager

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION : SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR GENERAL WORKERS AND CLEANERS

TENDER NO : NW381/COMMSERV04-02/2019/2020

DATE PUBLISHED : 05 FEBRUARY 2020

BRIEFING SESSION : N/A

CLOSING DATE : 14 FEBRUARY 2020

TIME : 11H00a.m

SUBMISSION ADDRESS : RATLOU LOCAL MUNICIPAL OFFICES
SETLAGOLE VILLAGE
TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 1, 4, 6.2, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000 and R200 000** including VAT
- **80/20 Preferential Points System will apply.**

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- Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.

N.B Failure to comply with these conditions may invalidate your offer.

SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR GENERAL WORKERS AND CLEANERS

#	DESCRIPTION	QUANTITY	AMOUNT
1	Overall(Coat and Trouser) for Gents with Ratlou Local Municipality Logo	10	
2	Overall(Jump Suit) for Ladies with Ratlou Local Municipality Logo	10	
3	T-Shirt(Round neck) for Ladies and Gents with Ratlou Local Municipality Logo	20	
3	Boot(Ladies and Gents)	20	

Bids will be evaluated on 4 categories:

- (i) Tender responsiveness on returnable documents,
- (ii) Stipulated minimum threshold for local production and content
- (iii) Technical content (functionality),
- (iv) Price and preferential points.

FUNCTIONALITY

Confirmation Letters of similar Work Conducted – (Confirmation letter should be in a letter head of your previous client) 40

9 Confirmation letter or more	40
7 – 8 Confirmation letter	30
5 – 6 confirmation letters	20
3 – 4 Confirmation letters	10
1 – 2 Confirmation letter	05
0 Confirmation letter	00

Ability to deliver within specified time frame – (Commitment letter should be in the letter head of the bidder) 40

Delivery within 21 days	40
Delivery within 30 days	20
Delivery within 45 days	10

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