



RATLOU

LOCAL

MUNICIPALITY



NOTICE

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OFFICIAL CLOSING OF MUNICIPAL OFFICES

ALL EMPLOYEES ARE INFORMED THAT THE COUNCIL HAS RESOLVED TO CLOSE THE MUNICIPAL OFFICES FROM THE 23RD DECEMBER 2019 AND WILL BE OPEN ON THE 06TH JANUARY 2020.

YOU ARE THEREFORE REQUIRED TO TAKE A COMPULSORY LEAVE STARTING FROM 23RD DECEMBER 2019 TO 03RD JANUARY 2020, {SEVEN DAYS}.

PLEASE NOTE THAT EMPLOYEES WILL BE RELEASED ON THE 20TH DECEMBER 2019 AT 13: 00 AND DO NOT HESITATE TO CONTACT OUR HUMAN RESOURCES OFFICE IF YOU MIGHT NEED MORE INFORMATION.

Yours in service


TEBOGO CHANDA
MUNICIPAL MANAGER

03/12/19

