

RATLOU LOCAL MUNICIPALITY



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Private Bag X209
Madibogo
2772

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

DESCRIPTION	: SUPPLY AND DELIVERY OF CLEANING MATERIAL
TENDER NO	: NW381/COMMSERV11-01/2022/2023
DATE PUBLISHED	: 12 JANUARY 2023
BRIEFING SESSION	: N/A
CLOSING DATE	: 19 JANUARY 2023
TIME	: 11H00a.m
SUBMISSION ADDRESS	: RATLOU LOCAL MUNICIPAL OFFICES SETLAGOLE VILLAGE TENDER BOX (GENERALLY OPENED 24 HOURS AND 7 DAYS PER WEEK)

The following documents should be submitted with your quotation:

- ❖ Valid Original Tax Clearance Certificate/ Tax compliance status pin in line with tax reforms
- ❖ Proof of Business registration on Central Supplier Database
- ❖ Certified copy of BBBEE Certificate/ Original
- ❖ Recent statement as proof of payment of municipal services (rates, taxes, water, etc.) for both the company and all the directors of the company;
- ❖ Recognisable proof of company addresses or lease agreement whichever applies obtainable from your local municipality, tribal office or landlord.
- ❖ Proof of residence of all directors as they appear on the company registration certificate obtainable from your local municipality or tribal authority

NB No copies of certified copies will be accepted.

All certified copies should not be more than three months from the date of the advertisement.

The following conditions will apply:

- Price(s) quoted must be valid for a period of 45 days from date of your offer.
- Price(s) quoted must be inclusive of VAT (if registered).
- Quotation should be submitted with **MBD 4, 7.2, 8 and 9** obtainable from Office #12 at the Municipal Offices or from the municipal website.
- The price quotation is expected to be within a threshold of **R30 000 and R200 000** including VAT
- **80/20 Preferential Points System will apply.**
- **Bids will be evaluated on Returnable documents, Functionality and Price and Preferential points Phases.**

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N.B Failure to comply with these conditions may invalidate your offer.

LIST OF CLEANING MATERIALS FOR COMMUNITY SERVICES

NO	PRODUCT	QUANTITY
1.	25LT PINE GEL	45
2.	25LT DOMESTOS	45
3.	25LT SUNLIGHT LIQUID	45
4.	25LT HAND SOAP	45
5.	5LT URINARY PILLETS	45
6.	750ML AIR FRESHNER	80
7.	TOILET BRUSH & HOLDER	45
8.	SWEEP MOPS (MOP SQUEEZER)	45
9.	SOFT BROOMS	45
10.	DUST PAN SET	45
11.	HARD BLACK REFUSES BAGS	275 x 10pkt
12.	TOILET PAPER 48 SIGNLE PLY	75
13.	2LT PINK WAX FLOOR POLISH	20
14.	5KG HERBICIDE-PROTEK COMET (PLANT KILLER)	15
15.	25LT GERMATOL	5
16.	5KG PROTEK CLEAR ALL (HERBICIDE PLANT KILLER)	15
17.	1LT KOMBAT E557 CYPERMETHRIN INSECTICIDE	15
18.	LEATHER HAND LONG GLOVES ALL SIZE	150 PAIRS
19.	250 ML TEAK OIL (For dark wood)	20
20.	CLEANING CLOTH	100 X 10 Pkt
21.	350 ML PLEDGE FURNITURE POLISH	60
22.	25LT HANDY ANDY	5
23.	25LT SPOTTERS	5

FUNCTIONALITY

**Confirmation Letters of similar Work Conducted –
(Confirmation letter should be in a letter head of your previous client)**

7 Confirmation letters or more	40
5-6 Confirmation letters	30
3-4 Confirmation letter	20
1-2 Confirmation letter	10
No Confirmation letters	0

Ability to deliver within specified time frame (Commitment letter on letterhead of bidder) 40

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Delivery within 14 days	40
Delivery within 21 days	30
Delivery within 30 days	20
Delivery more than 30 days	0
Locality	20
Within Ratlou Local Municipality	20
Within Ngaka Modiri Molema District Municipality	10
Within North West Province	05
Outside North West Province	0

NB: Bidders who obtain less than 70% on functionality will be regarded as non-responsive and will not be evaluated further.

MEMBERS OF THE SPECIFICATION COMMITTEE

NAME & SURNAME	DESIGNATION	SIGNATURE
S. Mbana	Chairperson	
F. Lekoto	Member	
G Pushoyabone	Requesting Department	

APPROVED / DISAPPROVED



GOBAKWANG MOATSHE
ACTING MUNICIPAL MANAGER